

Installation of Crew Officers

Materials (Props) needed: Table with a floral arrangement and candles, if desired. Official gavel, long spoon, kitchen tongs, large pencil, flour sifter.

The installation may be led by the crew advisor, outgoing president or COR

It is with pleasure that I present to you the following officers who have been elected to serve the Crew for the coming year _____.

President: _____

Vice Pres Admin: _____

Vice Pres Program: _____

Secretary: _____

Treasurer: _____

As officers, you may know that the highest honor of the Crew is being placed upon you. Members of Crew ____ have faith and confidence in your ability to lead us.

_____, as the retiring President of our Crew, we wish to commend you for the work you have completed. You have worked hard with the determination to make your term of office a successful one. The plans of your Executive Board led by you have demonstrated an unwavering determination to live up to the aims of the Boy Scouts of America.

As you turn over you office to the new President, and take your place on the new Executive Board as Immediate Past-President, I charge you to stand ready to serve with love and understanding. Your experience as Past-President can be valuable in the years ahead. Please continue your endeavor to promote the work for the good of the Crew and whom we serve.

(President) _____ Please take one step forward

_____, as the President of the Crew _____, you are Chief Executive Officer. This office is one of great responsibility because the success of this Crew depends to a great deal on the attitudes and skills of the Presiding Officer. You shall preside at meetings of the Executive Board, exercise general administrative control over the Crew and perform all other duties usually associated with the office of President.

As you perform these duties, there will be many experiences and challenges that will STIR you to new heights in performing your duties and you can MIX the ideas and suggestions among the membership to challenge them to strengthen the Crew.

(Present Long Spoon and Patch).... Thank you

(Vice President Admin) _____ Please take one step forward

_____ As Vice President of Administration, you shall perform the duties and functions of the President whenever necessary in the absence of the President and also assist her whenever the need arises. As the chief administrative officer of the crew you have two key responsibilities. First, leading the recruiting efforts for new crew members, and Second, managing the recognition of members.

These TONGS are a symbol of readiness, so you will be alert to PICKING-UP where the president leaves off in case the need arises, PICKING out new members from the crowd. We encourage you to develop and maintain high standards for our Crew. The knowledge you gain will be reflected in the success of your Crew.

(Large tongs and Patch).... Thank you

(Vice President Program) _____ Please take one step forward

_____ As Vice President of Program, you are responsible the development of a good program, based on meeting the needs of the members and planning future activities for the crew. You will also have to support for event chairs, trek leaders and committees for crew activities

In many ways you will guide and formulate the personality of the crew. Let this MASK Remind you to develop a program that represents all of us.

(Present Mask and Patch).... Thank you

(Secretary) _____ Please take one step forward

_____ As secretary of this Crew serves as the record-keeping youth leader of the crew, he or she is elected by the youth members, and is responsible for attendance records, written correspondence, records, and minutes showing decisions, plans and publicity

Carrying out these duties of Secretary you will be in need of a writing utensil. This large PENCIL will be a useful aid in carrying out your duties.

(Present Large Pencil and Patch).... Thank you

(Treasurer) _____ Please take one step forward

As Treasurer, you will collect, deposits, and account for all money coming to the crew from dues, money-earning projects, or other sources. you will need to keep full and accurate accounts of the receipts and disbursements in books belonging to the Crew .

The Treasurer SIFTS through the ledger, keeping the accounts current and balanced and evened off so we are a solvent Crew. This utensil symbolizes the duties of the Treasurer.

(Present Sift and Patch).... Thank you

PLEDGE

Will each newly installed officer make the scout sign and repeat the following pledge, Please repeat after me:

“I solemnly promise -- that I will, -- to the best of my ability,-- faithfully perform all the duties --belonging to my office -- for which I have been elected.”

You (to the Crew) have, by the democratic process, elected these 5 officers to voice your wishes in matters relating to the functioning of your Crew. Yours is the task of assisting in every way possible. No matter how small or how large the individual contribution, it is the cooperation of each member that makes for success and causes us to become more professional in the work we strive to do.

TO THE NEW OFFICER, I CHALLENGE YOU:

If you have a gift – bring it. We all have gifts that we can bring.

If you have a song – sing it. We all have songs that we can sing.

If you have a talent – use it. We all have kind words that we can say.

If you have love – diffuse it. We all have prayers that we can pray.

If you have sadness – bear it. We all have joy and love to give.

If you have gladness – share it. And what a joy life is to live,

If you have religion – live it. If we just scatter everywhere –

If you have a prayer – pray it. These things that God has given us

If you have a kind word – say it. to share.